

## Completing this form

Please read carefully the notes alongside each section.

Please use BLOCK CAPITALS throughout, except for the signature.

Space is given for details of 12 candidates. If you have more than 12 candidates, additional forms must be used. Each must be signed by the person making the entry and the total fees on each form must be written in the space provided. All completed forms should be stapled together. You should make **one** payment to cover the entries on all the forms. Cheques should be made payable to Trinity College London

A separate form must be used when:

- candidates are being entered for different centres
- candidates are being entered for Drama & Speech examinations
- candidates within a group are to be examined on different examination dates
- the name of the teacher or school varies between one group of candidates and another
- candidates are being entered for practical and for theory examinations or for Music and Drama & Speech.

For London centre entries only please send to Trinity's Head Office marked for attention of London Centre Co-ordinator.

Do not fax entries under any circumstances.

## A Applicant's details

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Tel. (day) Area code \_\_\_\_\_ No. \_\_\_\_\_

(evening) Area code \_\_\_\_\_ No. \_\_\_\_\_

email \_\_\_\_\_

Is this the first time you have entered candidates for a Trinity examination? Yes / No (Please circle your answer, e.g. **Yes**)

## B About the examination

Please indicate your **PREFERRED** venue for examinations

Trinity College of Music, Greenwich

Belsize Music Rooms

Morley College (weekdays only)

Richmond

Kingston **(DKT)** – only

Harrow **(S)**

Guildhall School of Music and Drama, London Barbican **(DKT) (P\*) (S)**

Month of examination \_\_\_\_\_ Year \_\_\_\_\_

Practical / Written (Please circle one only, e.g. **Practical**)

Give dates or times when you or your candidates are NOT available:

**(DKT)** = Drum Kit examinations **(P\*)** = Orchestral Percussion examinations

**(S)** = Specialist sessions available

**Now enter details of your candidates in Section C (overleaf)**

## Notes

### Applicant's details

The person named in this section accepts responsibility for entering the candidates named on the form.

The named person may be a teacher, a parent/guardian of a younger candidate or an adult candidate.

Where relevant, this person can act on behalf of a school or company.

All communications will be sent to this person and will be sent to the address given here. Trinity Guildhall cannot accept responsibility if the information given is inaccurate.

Please give telephone numbers at which the named person can normally be contacted.

### About the examination

Please indicate your **PREFERRED** venue for examinations.

Give the month and year of the examination session for which you are entering.

Circle *either* practical or written examination. You must not mix practical and written entries on the same form.

Please write here any dates or times during the relevant session at which candidates are NOT available for examination because of prior commitments (e.g. religious obligations).

Examination dates are shown on a separate sheet enclosed with this entry form. **Representatives will do their best to meet requests to avoid specific dates, but this cannot be guaranteed.**

## C Name of teacher or school

Complete this section if you want the name of the teacher or school on certificates.

Teacher \_\_\_\_\_

Qualifications \_\_\_\_\_

School \_\_\_\_\_

## D Total fees and applicant's signature

Payment of \_\_\_\_\_ enclosed for total fees.

**I agree to abide by the regulations of Trinity Guildhall.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

## E Special needs candidates

Candidate's name \_\_\_\_\_

Disability (e.g. partially sighted) \_\_\_\_\_

Requirement (e.g. large-print sight reading) \_\_\_\_\_

Keyboard musicianship tests? Yes / No

(Please circle your answers, e.g. **Yes**)

Braille certificate required? Yes / No

Please include a Special Needs Request form for each candidate with your entries to explain the nature of the disability in as much detail as possible. This is available to download from [www.trinityguildhall.co.uk](http://www.trinityguildhall.co.uk), from your local representative, or from Trinity's Head Office. First-time entries for dyslexic candidates must be accompanied by a copy of a current psychologist's report. If candidate has been entered previously, please supply details of any special provisions required.

## F Publication of results

Representatives of Trinity are required to ensure that candidates and their parents or guardians are made aware that examination results may be published in electronic and hard copy publications. Explicit consent is not required for the publication of examination results; however, candidates and their parents or guardians have the right to object to publication. Candidates must indicate whether they consent to the publication of their examination results, by ticking the box marked 'Yes' on the entry form. Ticking the box marked 'Yes' does not guarantee publication of examination results but will enable Trinity to proceed with the publication of examination results without further candidate consultation.

## Notes

### Name of teacher or school

Include here the name of the teacher, if required on certificates.  
Please show the teacher's qualifications in the order required on certificates. (Up to 50 characters – letters, spaces and punctuation, including parentheses – can be included.)  
Include the name of the candidate's school, if required on the certificate.

### Total fees and your signature

Write here the total fees covered by all entry forms being submitted.  
The person named in Section A must sign and date each form. This constitutes an agreement to abide by Trinity Guildhall's examination regulations which are published in the syllabuses and the *Information & Regulations* booklet.  
Cheques should be made payable to Trinity College London.

### Special needs candidates

Please indicate the requirements of candidates with special needs.  
Please consult the *Provision for candidates with special assessment needs* booklet for details of the provision that is available.  
In particular, you should be aware that no concession will be offered in marking.  
A letter giving full details of the disability must accompany the entry.

## Grade/level codes

IN	Initial
01	Grade 1
02	Grade 2
03	Grade 3
04	Grade 4
05	Grade 5
06	Grade 6
07	Grade 7
08	Grade 8
FC	First Concert Certificate
PC	Performer's Certificate

## Subject codes

FBA	Accordion (Classical)
SBA	Accordion (Standard Bass)
BTN	Baritone
BBB	B flat bass
BT	Bass trombone
BSN	Bassoon
VCL	Cello
CL	Clarinet
COR	Cornet
SPC	Soprano Cornet in E flat
DK	Digital keyboard (Grades 6-8)
DB	Double bass
DKT	Drum kit
EBB	E flat bass
EK	Electronic keyboard (Initial & Grades 1-5)
EO	Electronic organ
EUP	Euphonium
FLG	Flugel horn
FL	Flute
HRN	French horn
GTR	Guitar
HRP	Harp (Initial & Grades 1-3)
JCL	Jazz clarinet

JFL	Jazz flute
JSX	Jazz saxophone
NHP	Non-pedal harp (Grades 4-8, FC & PC)
OB	Oboe
ORC	Orchestral Percussion
OGN	Organ
PHP	Pedal Harp (Grades 4-8, FC & PC)
PAC	Piano accompanying
PLE	Plectrum guitar
REC	Recorder
SAX	Saxophone
SNG	Singing
SND	Snare drum
PNO	Piano
TEN	E flat Tenor Horn
TMP	Timpani
TBN	Trombone
TPT	Trumpet
TBA	Tuba
TUN	Tuned percussion
VLA	Viola
VLN	Violin
TY	Theory of music NEW 2007 syllabus (Grades 1-8)
TYO	Theory of music OLD 2006 syllabus (Grades 6-8 only)



